

How to Update Passenger Name on Delta Airlines Policy: Complete Guide to Correcting Your Booking

To Changing a passenger name on your Delta Airlines booking  (1-855-321-3345) is often necessary when there are spelling errors, life changes, or booking mistakes. Whether you need to correct a misspelled name, update your booking after a legal name change, or modify a passenger name before your flight, Delta Airlines makes it possible through multiple channels. This comprehensive guide explains everything you need to know about Delta Airlines name changes, including step-by-step instructions, costs, timing, and what to expect throughout the process.

Why Name Corrections Matter For Your Delta Airlines Booking

Your booking name must match your government-issued identification exactly. This is not just a Delta Airlines policy—it's a federal aviation requirement enforced by the TSA and international aviation authorities. Flying with a name mismatch can result in denied boarding, missed flights, and significant travel disruptions.

As someone who has experienced name change issues while traveling (1-855-321-3345), I understand how stressful this situation can be. The good news is that Delta Airlines customer service makes name corrections straightforward when you know the proper process.

Understanding Name Changes on Delta Airlines

Types of Name Changes

Minor Corrections (Usually Free):  Spelling corrections (John vs Jon)  Missing middle initials  Reversed names  Adding missing names  Capitalization errors

Major Changes (May Require Rebooking):  Completely different name  Legal name change  Significant corrections  Changes requiring verification  Passenger substitution

Delta Airlines Name Change Policy

When Changes Are Allowed:  Before check-in (most changes allowed)  Minor corrections typically free  Major changes with verification  Limited changes after check-in  No changes after departure

Cost of Name Changes:

Free Changes: Minor spelling corrections Missing middle initial Fixing capitalization Obvious data entry errors Before check-in

Potential Costs: Fare difference if rebooking Change fee (\$75-150+) Refund/rebooking for major changes New booking if different person

How to Change Your Name

Online (Fastest)

Step-by-Step Process:

1. Visit delta.com
2. Click "Manage Booking"
3. Enter confirmation number and name
4. Select "Edit Passenger"
5. Correct the name
6. Verify against ID
7. Save changes
8. Confirm via email

Online Limitations: Works for minor corrections only Some major changes require agent May have time restrictions

Phone Call (most Flexible)

Call Delta Airlines: Main Line: 1-855-321-3345 Alternative: 1-800-Delta-Flight Hours: 24/7 Wait: 2-5 minutes (off-peak)

Process:

1. Call during off-peak hours
2. Navigate to existing reservations
3. State reason for name change
4. Provide booking details
5. Confirm correction with agent
6. Get reference number
7. Check for confirmation email

Advantages: Handles complex situations Immediate verification Answer questions about fees Reference number provided Best for urgent changes

Live Chat

Access Chat: Visit delta.com Click "Contact Us" Select "Chat" Hours: 6 AM - 11 PM ET

Process:

1. Start chat conversation

2. Type name change request
3. Provide confirmation number
4. State current and desired name
5. Follow agent instructions
6. Save confirmation

Advantages:  No hold time  Written record  Can multitask  Quick response (2-5 min)

Limitations:  Not available midnight-6 AM  Complex changes may need phone  Can't handle urgent pre-flight

In-Person at Airport

When to Use:  Already at airport  Close to departure  Last-minute error  Need immediate help

Process:

1. Go to Delta counter
2. Show government ID
3. Provide booking confirmation
4. Explain correction needed
5. Agent verifies and updates
6. Get new boarding pass
7. Update baggage tags

Advantages:  Immediate resolution  Face-to-face verification  Show physical ID  Instant new boarding pass

Email

Send to:  delta.customer.support@delta.com

Email Should Include:  Subject: "Name Change - Booking [Number]"  Full name and contact info  Confirmation number  Flight date and number  Current and corrected name  Reason for change  Government ID copy

Timeline:  Response: 1-2 business days  Not for last-minute changes  Good for legal name changes

Specific Name Change Situations

Marriage Name Change

Documentation Needed:  Marriage certificate

Process:

1. Gather marriage certificate

2. Call  1-855-321-3345
3. Provide certification proof
4. Correction made usually free
5. No rebooking needed

Timeline:  At least 2-3 days before flight  Process: Same day usually

DIVORCE/REVERTING TO MAIDEN NAME

Documentation:  Divorce decree

Process:

1. Obtain divorce decree
2. Call  1-855-321-3345
3. Provide legal documentation
4. Fee waived usually
5. Name updated in system

TRANSGENDER/LEGAL NAME CHANGE

Documentation:  Court order or updated government ID

Process:

1. Get official legal documentation
2. Call  1-855-321-3345
3. Request respectful handling
4. Provide legal paperwork
5. Professional verification
6. Name updated

Delta's Approach:  Accommodates with documentation  Respectful and professional
 Privacy protected  No discrimination

ADOPTION NAME CHANGE

Documentation:  Adoption finalization papers

Process:

1. Get adoption papers
2. Call  1-855-321-3345
3. Provide verification
4. Additional verification may apply
5. Usually free

Timeline:  3-5 days before flight recommended

SIMPLE SPELLING ERROR/TYPO

Examples:

- John vs Jon
- Michael vs Micheal
- Smith vs Smyth
- Missing middle initial

Process:

1. Visit delta.com or call  1-855-321-3345
2. Explain spelling error
3. Provide correction
4. No fee usually
5. Instant correction most times

Timeline:  Can be corrected any time before flight

Frequently Asked Questions

What happens if I fly with a name that doesn't match my ID?

You will likely be denied boarding. TSA compares your name on the boarding pass to your government ID. Any significant mismatch will result in being unable to board your flight. For safety and security reasons, this is strictly enforced at  1-855-321-3345 or any airline. Always correct your name before your flight.

How far in advance should I change my name?

For minor corrections, you can make changes anytime up to your flight departure. However, for major changes or legal name changes:  3-5 days before flight: Recommended minimum  Legal changes: 2-3 days minimum  Last-minute: Call  1-855-321-3345 immediately

Last-minute changes may require in-person verification at airport counter.

Will I be charged a fee for a name change?

Most minor spelling corrections are free. Major changes may involve:

- Fare difference if changing flights (charged)
- Change fee if non-refundable ticket (\$75-150)
- Rebooking fee if passenger substitution
- No fee usually for legitimate corrections

Call  1-855-321-3345 to confirm any fees before change.

Can I change someone else's name on my booking?

No, airline tickets are non-transferable. You cannot:

-  Change the passenger to a different person
-  Transfer your ticket to someone else
-  Substitute a different traveler

If you booked for wrong person, you must:

1. Cancel original booking
2. Book new ticket for correct person
3. May lose original ticket value if non-refundable

Q5: What documents do I need for a legal name change?

A: Depending on reason:

Marriage:  Marriage certificate

Divorce:  Divorce decree

Adoption:  Adoption finalization papers

Transgender/Court Order:  Court order or updated government ID  May request government-issued ID

Always contact  1-855-321-3345 for specific requirements.

Q6: Can I change my name through the Delta app?

A: The Fly Delta mobile app  may show booking details, but for name changes, you should:

1. Use delta.com website for minor corrections
2. Call  1-855-321-3345 for any changes
3. Use live chat  for minor corrections
4. Visit airport counter for urgent changes

The app is better for viewing than changing names.

What if the airline made the spelling error?

A: If Delta entered your name incorrectly:  Correction is free  Usually corrected immediately  No rebooking needed  No fees applied

Call  1-855-321-3345 and explain Delta made the error. Correction happens at no cost.

How long does a name change take?

Timeline varies:  Minor corrections: Instant to same day  Legal name changes: 1-2 business days  With verification: 2-3 business days  In-person at airport: Minutes

Call early to avoid rushing.  1-855-321-3345

Can I change my name after checking in online?

A: Very limited options:  Minor corrections may be allowed  Major changes not allowed
 Must call customer service  1-855-321-3345  Must contact before arriving at airport
 Gate agent has limited authority

Online check-in locks most booking details. Call immediately if error discovered.

What if I have a hyphenated or special character name?

Delta accommodates all name formats:  Hyphenated names (Mary-Jane)  Accents and special characters (José, Müller)  Names with apostrophes (O'Brien)  International names

Provide full legal name exactly as it appears on government ID. Call  1-855-321-3345 for special characters.

Can I change my middle name?

Yes, if you want to add or remove middle name:  Addition usually free  Removal usually free  Changes allowed before check-in  Call  1-855-321-3345 or change online

Middle name must match ID for international flights.

What about last-minute name changes right before flight?

If you discover error hours before flight:  Call  1-855-321-3345 immediately  Go to airport counter early  Gate agent has limited options  In-person verification fastest  Be prepared with ID and documents. The earlier you catch the error, the more options available. Call immediately at  1-855-321-3345.

Do I need to change name on both outbound and return flight?

Name must match on all flight segments:  Outbound flight  Return flight  Connecting flights  International flights. One correction updates entire booking. Change once at  1-855-321-3345, applies to all segments.

What if my government ID name differs from legal documents?

ID is what matters:  TSA checks against government ID  Boarding pass name must match ID  Other documents are supporting. Your boarding pass name must match your ID exactly, regardless of what other legal documents show. Call  1-855-321-3345 to align with your current ID.

Can I change my name on a buddy pass or companion ticket?

Yes, same process applies:  Call  1-855-321-3345  Reference buddy pass/companion ticket  Name change handled same as regular ticket  Restrictions may apply

Call for specific requirements with special ticket types.

SECTION 5: STEP-BY-STEP PROCESS FOR DIFFERENT SCENARIOS

Simple Spelling Error Before Check-in

Timeline: Several days before flight Correction Type: Minor spelling Required Documents: ID only Recommended Method: Online or phone

Steps:

1. Notice spelling error on booking
2. Go to delta.com
3. Enter confirmation number
4. Click "Manage Booking"
5. Find passenger name
6. Click "Edit"
7. Correct spelling
8. Verify against ID
9. Save changes
10. Check email for confirmation
11. You're done—no fee

Estimated Time: 5-10 minutes

SCENARIO 2: LEGAL NAME CHANGE (MARRIAGE)

Timeline: At least 3 days before flight Correction Type: Major legal change Required Documents: Marriage certificate Recommended Method: Phone

Steps:

1. Obtain marriage certificate
2. Call  1-855-321-3345
3. Have following ready:
 - Confirmation number
 - Current name
 - New name
 - Marriage certificate
4. Explain you legally changed name
5. Provide marriage certificate details
6. Agent verifies and makes change
7. Confirm no fees apply

8. Get reference number
9. Check email for confirmation
10. Done—usually free

Estimated Time: 15-20 minutes call

Last-Minute Error Discovery

Timeline: Hours before flight Correction Type: Any type Recommended Method: In-person at airport

Steps:

1. Arrive at airport early (at least 3 hours)
2. Go directly to Delta counter
3. Show government ID
4. Provide booking confirmation
5. Explain name discrepancy
6. Agent verifies ID matches correction
7. Agent updates system
8. Get new boarding pass
9. Update baggage if checked
10. Proceed to security with new pass

Estimated Time: 10-15 minutes

Wrong Passenger Booked

Timeline: Before departure Correction Type: Major—different person Recommended Method: Phone or in-person Important: Ticket cannot be transferred

Steps:

1. Realize wrong person booked
2. Call  1-855-321-3345 immediately
3. Explain situation
4. Agent explains options:
 - Cancel original booking
 - Book new ticket for correct person
 - Refund availability depends on ticket type
5. Book new ticket for correct person
6. Cancel original (refund or credit if applicable)
7. New confirmation provided
8. Correct passenger books their seat

Estimated Cost: Potential loss of original ticket value if non-refundable

Pro Tips For Name Changes

Tip 1 - Check ID Name Immediately  When booking your flight, verify your name matches your government ID exactly. Don't book with "Mike" if your ID says "Michael." Do this check before paying—it's the fastest way to avoid name change issues.

Tip 2 - Book Under Legal Name  Always book under the name that appears on your government ID. Even if you go by a nickname or different name professionally, use the legal name on your ID. This prevents all name change issues.

Tip 3 - Act Early on Legal Changes  Planning a name change (marriage, legal name change)? Make the booking after your legal name is official and you have updated ID. If you must book before the legal change, contact  1-855-321-3345 immediately when official documents arrive.

Tip 4 - Use Online for Minor Corrections  For simple spelling errors and missing middle initials, change online at delta.com. This is instant, free, and solves the problem immediately without waiting on customer service.

Tip 5 - Call During Off-Peak Hours  If you must call  1-855-321-3345 for name changes, call during off-peak hours (5-8 AM or 8-11 PM ET) for 2-5 minute waits instead of 10-20+ minutes during peak times.

Tip 6 - Have Documentation Ready  If you're making a legal name change, have your documentation ready (marriage certificate, divorce decree, etc.). This speeds the process and reduces need for follow-up calls.

Tip 7 - Get Confirmation Right Away  After any name change, verify confirmation email arrived within 15 minutes. Screenshot or print confirmation. Have this with you at the airport for proof.

Tip 8 - Know Your Boarding Pass Name  Your boarding pass name must match your government ID exactly. After any name change, download and review your boarding pass to confirm the change appears correctly.

Conclusion: Managing Your Delta Airlines Name Change

Name changes on Delta Airlines bookings don't have to be stressful. Whether you need a simple spelling correction or are making a legal name change, Delta provides multiple channels to help you resolve the issue quickly.

Quick Reference:  Minor corrections: Use delta.com (instant)  Questions/fees: Call  1-855-321-3345 (24/7)  Legal changes: Call  1-855-321-3345 with documentation  Last-minute: Visit airport counter  immediately  Urgent help: Email  delta.customer.support@delta.com

Key Numbers to Save:  Main: 1-855-321-3345  Alternative: 1-800-Delta-Flight  Chat: delta.com (6 AM-11 PM ET)  Email: delta.customer.support@delta.com

Remember: Your boarding pass name must match your government ID exactly. No exceptions. Correct any discrepancies immediately by calling  1-855-321-3345 or changing online at delta.com.

The most important thing is to address name issues BEFORE your flight. Don't discover the problem at the airport. Check your name immediately when booking and correct any errors right away.

Your next Delta Airlines flight will be smooth and stress-free when you have the correct name on your booking!